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LONDON, LYING IN HOSP. 1802

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LONDON General Lying-In Hospital

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LAWS, RULES, and ORDERS

FOR THE

GOVERNMENT

OF THE

Westminster Lying-in Hospital,

NEAR

WESTMINSTER BRIDGE,

Instituted in the Year 1765,

AND UNDER THE PATRONAGE

OF

Her Royal Highness the DUCHESS of YORK:

COLLECTED

By a COMMITTEE, appointed at a SPECIAL GENERAL MEETING of the GOVERNORS, held at the HOSPITAL the 27th of September, 1792, revised and approved at a QUARTERLY GENERAL MEETING, held the 12th of January, 1802, and read and confirmed at a QUARTERLY GENERAL MEETING, held the 19th of January, 1802.

LONDON:

PRINTED BY J. SMEETON IN ST. MARTIN'S LANE.

1802.

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LAWS, RULES, and ORDERS

FOR THE

GOVERNMENT

OF THE

WESTMINSTER

LYING-IN HOSPITAL.

Introduction.

THIS Hospital, which was instituted in the year 1765, was principally designed as an Asylum for the Wives of poor industrious Tradesmen, or distressed Housekeepers, who either by unavoidable Misfortunes, or the Burthen of large Families, might be reduced to Want, and rendered incapable of bearing the Expences incident to the pregnant and lying-in State: And also for the Wives of indigent Soldiers and Sailors; the former, particularly, being very numerous in and about the City of Westminster, where there is no other charitable Refuge of this kind.

THESE were the purposes for which this Hospital was originally intended; but the Governors having received many Representations of the severe hardships sustained by *unmarried Women*, in the state of Pregnancy, who are not admitted into other Hospitals, and reflecting on the numerous Instances where unfortunate Women of this description, overwhelmed with Shame, and destitute of Friends, have been tempted to destroy themselves or their Infants, have unanimously resolved to admit such of them to participate of the benefits of this Charity as are found to be objects of real distress. True Charity admits of Repentance, and opens her benevolent Arms to every species of Wretchedness: But while their Miseries are alleviated, and the lives of their innocent Offspring preserved, the greatest Care is taken by the Governors to prevent the Operation of ill Example, by keeping them in distinct and separate Wards, and by confining the Indulgence to the first instance of their Misconduct.

THAT the benefits of this Charity may be extended to pregnant Women in every degree of distress, the Governors have directed that such as shall prefer remaining with their Families,

lies, or who cannot conveniently be removed, shall be delivered at their own Habitations, and receive all necessary Medicines and Medical Assistance.

And to render the Institution more extensively useful, one of the Physicians attends at the Hospital, every Tuesday and Friday, from eleven till twelve o'Clock, to give advice in the several Disorders incident to Childbearing and Infancy.

Government of the Hospital.

This Charity shall be under the direction of a President, Vice-Presidents, a Treasurer, and Governors; and shall have the following

Officers and Servants.

A President, whose Office is for life.
Six Vice-Presidents } chosen annually, at the Quar-
A Treasurer } terly Court held in January.
A Chaplain.
Two Physicians Men-Midwives in ordinary.

A Physician extraordinary.
Two Surgeons.
One Apothecary.
A Secretary.
A Matron.

These Officers shall be elected by the Governors, at a Quarterly or Special General Meeting.

Midwives for delivering Patients at their own Habitations.
Nurses, and inferior Servants.

These may be appointed and discharged by a Weekly Board of Governors, as the Occasions of the Hospital may require.

Qualifications and Privileges of Governors and Subscribers.

1. An Annual Subscription of three Guineas constitutes a Governor, entitled to recommend three In-Patients, three to be delivered at their own Habitations, and any number for Advice; and to a Vote at Elections, and in all Matters relating to the Government and Management of the Hospital.

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2. An Annual Subscription of five Guineas entitles the Governor to recommend five In-Patients, five to be delivered at their own Habitations, and any number for Advice; and to a Vote at Elections, and in all Matters relating to the Government and Management of the Hospital.

3. A Subscription of thirty Guineas, at one Payment, constitutes the Subscriber a Governor for Life, entitled to recommend, yearly, three In-Patients, three to be delivered at their own Habitations, and any Number for Advice; and to a Vote at Elections, and in all Matters relating to the Government of the Hospital.

4. The Privilege of recommending Patients is extended in proportion to the Subscription.

5. A Subscriber of two Guineas annually is entitled to recommend one In-Patient, one to be delivered at her own Habitation, and one for Advice; but has no Vote at Elections, or in the Management of the Hospital.

6. A Subscriber of one Guinea annually may recommend six Out-Patients, to be delivered at their own Habitations, and any Number for Advice.

7. A Subscription of twenty Guineas, at one time, entitles the Subscriber, during life, to the same Privileges as an Annual Contribution of two Guineas; and

8. A Subscription of ten Guineas, entitles the Subscriber to the same Privileges, during life, as an Annual Contribution of one Guinea.

9. No Governor or Subscriber can have more than one Patient in the Hospital, or on the Books for Admission, at one time.

10. No Annual Governor or Subscriber can be entitled to recommend Patients, or vote at any Meeting unless his or her Subscription for the Current Year, be paid within three Months after the Quarterly Day on which it became due.

11. No Governor can be entitled to vote on any Question, in which he is personally concerned.

12. GOVERNORS shall have the Power of recommending Patients, and every other Privilege, from the time of their becoming Subscribers, except that of voting on any Question relative to the Election of Officers, which they cannot be entitled to do, until their Subscription shall have been paid three Calendar Months,

Subscribers

Subscribers of thirty Guineas or more at one time excepted.

13. No Officer receiving Salary, Fee, or Reward from this Charity, shall be capable of voting on any Question as a Governor.

14. LADIES may vote by proxy, but no proxy can be received at any Election unless such proxy be signed and sealed by the Lady who gives it, and unless the name of the Governor who is to deliver it, and the name of the Candidate in whose favor it be given, be specified in the hand writing of the Lady who gives the proxy

Honorary Governors.

PERSONS who have rendered essential Service to the Charity, may be elected Honorary Governors, for life, at any General Meeting; and such Honorary Governors shall have the same Privileges as Persons giving a Benefaction of thirty Guineas.

Benefactors.

THE Names of such Governors or Benefactors as shall subscribe or bequeath a Sum

of thirty Guineas, or upwards, at one time, shall be inscribed in the Tablets placed in the Board Room; and the Sums so subscribed shall be laid out in the Purchase of such Government Securities, and in the Names of such Trustees, as the Governors at a Quarterly General Meeting shall direct; of which Trustees the Treasurer, for the time being, shall be one; and the Dividends and Interest thereof shall be received by the Treasurer, and applied towards the current Expences of the Charity: but the Governors at a General Meeting, shall have Power, on any emergent Occasion, to direct the Application of any part of the Capital to the necessary Expenditure of the Hospital.

General Meetings.

A Quarterly General Meeting shall be held at the Hospital four times in the year, viz. on the third Tuesday in January, April, July and October; public Notice of which Meetings shall be given in one or more of the Newspapers; and the Secretary shall also send a Letter or Summons to each Governor, at least five Days before every such Meeting.

SPECIAL General Meetings may be held by Appointment of the Quarterly General Meetings, or the Weekly Board, or on the Requisition of the Treasurer, or any five of the Governors, signified to the Weekly Board, in Writing under his or their Hands, expressing the Purpose of assembling the same; the Time of holding of which Meeting shall be advertised, and Notice thereof, and of the Business to be then transacted, shall be sent to each Governor, at least five Days before such Meeting.

No other Business shall be proceeded on at any Special Meeting, than that which shall be expressed in such Notice.

THE Hour of every Quarterly or Special General Meeting shall be Twelve o'Clock at Noon; and no Business shall be transacted unless five Governors at the least be present.

THE Governors attending at any General Meeting shall chuse a Chairman for the Day, in case the President, Vice Presidents, and Treasurer be absent, or shall decline taking the Chair.

ALL Questions shall be determined by holding up of hands, or by a Ballot, if required by three Governors; and if the Numbers be equal,

equal, the Chairman shall have the casting Vote, in addition to his Vote or Ballot as a Governor.

At every Quarterly Meeting, the Minutes of the last preceding Quarterly Meeting, and of all Special General Meetings and Weekly Boards subsequent thereto, shall be read; and their several Resolutions shall be confirmed, altered or rescinded, before any other Business be proceeded upon.

The Quarterly General Meeting to be held in January shall elect the Vice Presidents, and Treasurer, and appoint a Committee of twelve Governors, to constitute a Weekly Board, two of whom shall be nominated Auditors; and at every Quarterly Meeting, two Governors shall be appointed Inspectors for the ensuing Quarter; to all of whom Notice of their Appointment shall be forthwith sent by Letter from the Secretary.

No Quarterly General Meeting shall be adjourned, until the Chairman shall have put the Question whether any Governor has any thing to propose for the good of the Charity.

As soon as the Business of any General Meeting shall be finished, the rough Minutes

of

of the Proceedings shall be read by the Secretary, and signed by the Chairman.

Weekly Board.

A Weekly Board, consisting of any Number of the Committee to be annually appointed in January, and of such other Governors as may please to attend, shall be held at the Hospital every Tuesday, at Twelve o'Clock.

The Business of the Weekly Board shall be to admit and discharge all patients; to examine all Bills for Provisions, or other Necessaries delivered for the use of the Hospital; to order Payment of such Bills as are approved; to receive from the Treasurer, at the proper times, his Accounts and Vouchers, and refer the same to be examined by the Auditors, previous to every Quarterly General Meeting; to appoint, from time to time, Midwives for delivering Patients at their own Habitations, and also Nurses, and other inferior Servants, and discharge them as often as there shall be occasion; and give such Instructions and Orders as they shall think necessary for the Direction of the

Affairs of the Hospital, so far as may be consistent with the General Laws and Regulations of the Charity.

THE Chair shall be taken at Twelve o'Clock, except on the Days appointed for the Quarterly Meetings, when the Chair shall be taken at Eleven, and the Minutes of the preceding Weekly Board shall be first read. The Admission and discharge of Patients shall next be proceeded on, in respect to which the following Rules shall be observed.

I. No Letter of Recommendation shall be received after Eleven o'Clock.

II. PREVIOUS to the Meeting of the Board, the Secretary shall examine the Letters of Recommendation which have been presented, and if any of the Governors who have signed such Letters shall have a Patient within the House, or on the Books for Admission, or if his or her Subscription for the Current Year shall be more than three Months in arrear, the Secretary shall inform the Board and send a Letter to such Governor, informing him that she cannot be admitted until the former Patient be discharged, or the Subscription in Arrear be paid.

III. As

III. As soon as the Chair is taken, a List both of the In and Out-Patients who are to be discharged shall be delivered to the Chairman. The Matron shall then be called in, and asked how the former have behaved, during their Stay in the Hospital. The Women shall then be called in, and questioned by the Chairman respectively how they have been treated in the House, or at their Habitations, and whether any thing has been demanded or taken of them. If any Complaint be made, the Subject shall be enquired into by the Board, before the Patient be discharged; and if any Patient has behaved ill, her Name shall be entered in a Book, and she shall be excluded from receiving the future Benefit of the Hospital, without the clearest Conviction of her Repentance and Reformation; but if there be no Complaint, a Letter of thanks shall be given to the Patient, to be carried immediately to the Governor by whom she was recommended; and a Paper shall be given her to be delivered to the Minister the first time she goes to Church, to return GOD thanks for her safe Delivery.

THE Business of admitting and discharging Patients being ended, the Board shall proceed

to inspect the Provisions, and examine all Bills delivered into the House, in the Course of the preceding Week; to receive Reports from the Apothecary; to require from the Matron an Account of such things as may be wanted in the Course of the following Week, and to order such as they shall approve; to examine the Auditor's Report on the Treasurer's Accounts, previous to each Quarterly Meeting; to attend to all Business recommended to them by the General Meetings; and to receive and discuss such Propositions as may be made by any Governor present; the Chairman always putting the Question before adjourning the Board, Whether any Governor has any thing to propose for the good of the Charity.

MINUTES of the Proceedings of the Weekly Board shall be taken by the Secretary, and read as soon as the Business is finished, and shall then be signed by the Chairman.

N. B. No Draft shall be paid by any Banker unless signed by three Governors at the Board.

Treasurer.

Treasurer.

THE Treasurer shall receive all Subscriptions, Benefactions, Legacies, and other Sums of Money that may be paid on Account of this Charity; and shall lay out all Sums that may be directed by the Quarterly General Meetings, in the Purchase of such Government Securities, and in the Names of such Trustees, as they shall think proper, of whom the Treasurer is always to be one; and he shall also pay such Bills, Salaries, Wages, Gratuities, and other Payments, as shall be directed by any General Meeting, or by an Order of the Weekly Board, signed by three Governors.

HE shall keep regular Accounts of all his Receipts and Disbursements for the Charity, and exhibit such Accounts, with Vouchers for the same to the Weekly Board, on the Board Day next but one preceding every Quarterly General Meeting, to be examined by the Auditors, preparatory to their being laid before such Meeting.

THERE shall be two different Locks and Keys of the Poor's Box, one of which shall be

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in the Custody of the Treasurer, and the other of the Secretary; and the Money shall be taken out on the Weekly Board Day next before each Quarterly General Meeting, in the Presence of one of the Committee, and be carried to the Treasurer's General Account of Receipts.

Auditors.

THE Auditors, to be nominated at the Quarterly General Meeting in January, shall receive from the Weekly Board, on the Board Day next but one before every Quarterly General Meeting, a State of the Treasurer's Accounts unaudited, together with the Voucher's; and shall examine the same, and make their Report thereon, at the next Board Day, in order to be laid before such General Meeting.

Chaplain.

THE Chaplain shall baptize the Children born in the Hospital, and keep a Register of their Births and Baptisms, and of the Names of their Parents; and perform the Office of Churching the Women.

No

No Child shall be removed out of the Hospital before it has been baptized and registered.

Physicians, Surgeons, and Apothecary.

Every Physician of this Hospital must be a Member of the Royal College of Physicians in London.

One of the Physicians Men Midwives in ordinary shall attend at the Hospital every Weekly Board Day, by half past Eleven o'clock, to examine the Patients recommended, and mark on the Letters of Recommendation their respective Times of reckoning.

One of the said physicians shall also attend every Friday, at Twelve o'clock, to give Advice to such Out Patients as shall then be recommended by Governors or Subscribers, for Relief in the several Disorders incident to Child-bearing and Infancy; and also to prescribe for such Poor Women, or their Infants, as may be unable to obtain Letters of Recommendation, and shall offer themselves as Objects in great Distress, for advice only.

The Physicians Men Midwives in ordinary shall, by Rotation, deliver the Patients in all difficult Cases, upon receiving proper Notice for that Purpose from the Matron.

In Cases of imminent Danger, the consulting Physicians may be sent for, to give their Assistance in conjunction with the attending Physician Man Midwife in ordinary.

If any Patient, while in the Hospital, shall be afflicted with any Disease not resulting from Pregnancy, Notice shall immediately be sent to the Physician Extraordinary, to take Charge of such Patient.

Any Medical Officer of the Charity may call a Consultation, in every Case where the Safety of his Patient may require it.

The Surgeons shall be sent for, as Occasion may require, to give their Assistance in such Cases as properly come within their Province,

Secretary.

The Secretary shall attend all General Meetings, Committees, and Weekly Boards; and take Minutes of their Proceedings, and enter the same in proper Books.

He

He shall send a Letter to each annual Subsciber when his or her Subscription for the Current Year is due; and shall lay before every Quarterly Meeting a List of the Subscriptions due the preceding Quarter Day.

He shall keep the Accounts of the Hospital, in a methodical Manner; and file all Bills, Receipts, Affidavits, Certificates, and other Papers, in regular Order, at the Hospital, that the same may be inspected at any time by the Governors.

Matron.

The Matron shall be a single Woman, or Widow, not under thirty Years of Age, nor more than fifty, at the time of her Election, well skilled in the Practice of Midwifery: She shall constantly reside in the House, and direct the Œconomy of it: She shall attend the Delivery of all Patients, and shall not be allowed to practise out of the Hospital, without the special Leave of the Weekly Board.

In all Cases of difficulty, she shall send for one of the Physicians Men Midwives in ordinary, and strictly follow his Directions respecting the Treatment of the Patients.

SHE shall take Care that the Nurses, and other inferior Servants, execute their respective Duties, and that the Pupils and Patients conform to the Rules of the Hospital; and in Case of their Neglect, or Misbehaviour, she shall acquaint the Weekly Board therewith.

SHE shall lay before the Board the several Tradesmen's Bills, for Provisions and other Necessaries delivered for the Use of the Hospital; (first examining the same to see if they correspond with the Articles delivered) and shall report any Defect in the Quantity or Quality thereof.

SHE shall not receive any Patient into the Hospital, without an Order from the Weekly Board, signed by the Secretary (except in Cases of great Extremity); and shall mark on each Order the Day of the Patient's Admission.

SHE shall take Care that every Patient be clean in her Person and Apparel, at the Time of her Admission, and free from any infectious Distemper; and that she be provided with a proper Change of Linen for herself and Child.

SHE shall enter, every Day, in a Book to be kept for that Purpose, the Number of Patients on different Diets, and all Extraordinaries for them;

them; for which she must produce an Order from one of the Physicians, or the Surgeons, as her Voucher. She shall keep a Book also, wherein she shall state when the Patients came into the House, and when they are delivered; the Attendance of the Medical Gentlemen and other Occurrencies, and lay the same before the Weekly Board.

She shall keep a Book, in which she shall, every Week, set down such Things as she shall think necessary to be provided for the Use of the Hospital in the Course of the following Week, and shall lay the same before the Board, on every Board Day, for their Directions thereon.

She shall take Care of all Goods and Furniture committed to her Charge, and deliver an Inventory thereof to the Secretary, yearly, at Christmas; and all additional Articles shall, from time to time, be entered on such List.

She shall take Care that the Provisions of the House be properly and frugally applied, according to the Tables of Diet, hung up in each Ward; and that none of them be carried out of the Hospital, wasted, or embezzled.

She shall take Care that no spirituous liquors be brought into the House.

She shall not leave the Hospital, at any time, while the House Pupil is absent from it.

She shall read Prayers in one of the Wards every Morning and Evening, at which all the Patients who are able shall be required to attend.

She shall take Care of the Cloaths and Money of any Patient dying in the Hospital, and report the same to the next Weekly Board, to be disposed of as they shall think proper. She shall take Care that all the Regulations for the internal Management of the Charity be strictly observed, and shall report to the Weekly Board any Breach of them.

Pupils.

The Physicians Men Midwives in ordinary shall be permitted the Privilege of taking Pupils, (previously qualified by attending Lectures on the Theory and Practice of Midwifery) who may attend this Hospital towards their further Improvement, under the following Regulations.

No Pupil shall at any time be admitted without having attended at least two Courses of Lectures in Midwifery.

Every

Every Pupil, before he is admitted, must be examined by the Physicians Men Midwives in ordinary, and produce a Certificate from them of being duly qualified for Admission; which Certificate shall be given to the Matron, and be by her delivered and approved by the Weekly Board, before such Pupil shall be permitted to go into the Wards or attend any Patient.

THERE shall not be more than two Pupils residing in the Hospital, who shall be engaged for not less than three Months, and may board at the Matron's Table, paying for their Board, to the Treasurer, three Months in advance, at the Rate of Ten Shillings and Sixpence per Week each, in which shall not be included Tea, Wine, or Porter, and that they both shall not leave the Hospital, at any time, while the Matron is absent from it.

THEY shall prepare such Medicines for the Patients as shall be prescribed or ordered by the Physicians.

THEY shall not be allowed to administer Medicines to the Out-Patients, unless they be prescribed by one of the Physicians.

THEY shall keep a Book of the Number of In-Patients, and the Time of their being admitted; and lay, Weekly, before the Board, a List of such as the Physicians Men Midwives shall think fit to be discharged.

A Card shall be placeed over the Bed of each Patient, containing her Name, the Date of her Admission, and by whom recommended.

NOT more than one Pupil at a time shall on any Pretence whatever presume to go into any of the Wards of the Hospital; nor shall any Pupil enter the Wards except with one of the Physicians Men Midwives, or the Matron; and if any Pupil shall presume to act contrary to this Order, or in any Manner misbehave, such Pupil shall be immediately dismissed from the Hospital, and excluded from any farther Privilege of attending the same.

Women desirous of improving themselves in the Practice of Midwifery, and producing similar Certificates, and subject to the same Regulations as Male Pupils, may be admitted to the Hospital; but there shall not be more than two Pupils, Male or Female, reside in the House at one Time.

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Such Female Pupils may board at the Hospital, and dine at the Matron's Table, paying into the Hands of the Treasurer, for their Board, Ten Shillings and Sixpence per Week, to be applied to the Use of the Hospital.

Not more than one Pupil at a time shall, on any Account, be permitted to visit one Patient; and no Pupils shall be ever admitted, excepting such as are already mentioned, and who are immediately under the Direction of the Physicians Men Midwives in ordinary.

Nurses and other inferior Servants.

They shall obey such Directions as they shall receive from the Physicians, or Matron, relative to the Care of the Patients; and shall not presume, on any Account whatever, to act contrary to such Orders, or to direct any Medicine, or Application, of their own Accord.

They shall behave with Tenderness to the Patients, with Civility to Strangers, and with due Respect to the Governors of the Charity.

In Case any Patient shall refuse to comply with the Orders of the House, or in any way misbehave herself, the Nurse shall immediately

acquaint

acquaint the Matron, who shall report the same to the Weekly Board.

They shall not permit the Patients to go out of their Wards without Leave from the Matron.

They shall sweep and clean their Wards every Day, before Seven o'Clock in the Morning from the first of March to the first of October, and before Nine o'Clock from the first of October to the first of March.

In Case of the Death of any Patient, they shall immediately deliver to the Matron, in the Presence of one or more of the Patients in the Wards, the Cloaths and Money of such deceased Person.

The Nurses shall take Care that all the Patients be in their respective Beds by Nine o'Clock in the Winter and Ten in the Summer; and that no Candles be burning in their Wards after those Hours, but there shall be a Lamp in every Ward.

The Night Nurse shall visit the several Wards every Hour, to know if any of the Patients require her Assistance.

The Nurses or Servants shall not be permitted to have Visitors to stay with them above

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an Hour at a time, and never to go into the Wards; and no Visitor shall be treated with the Hospital Provisions, nor any Linen be washed in the House but such as belongs to the Officers, Servants, or Patients in the Hospital.

They shall strictly obey all Directions which they may receive from the Matron; they shall not go out of the House without her Leave; and shall take Care to return in due time.

They shall not bring or permit to be brought into the wards any Spirituous Liquors.

One of the Nurses shall be properly instructed in Midwifery so that she may be qualified to officiate for the Matron, in Case of Sickness or Absence; and that such Addition be made to her Salary as the Weekly Board may think proper.

A Copy of these Orders shall be hung up in the most conspicuous Part of each Ward, that none may plead Ignorance thereof.

Diet for Officers and Servants in the House.

The Provisions for the Matron, Pupils, and Servants, shall be in the Proportion of a Pound

a Pound of Meat, two Ounces of Butter, and two Ounces of Cheese per Day, with a proportionate Allowance of Bread and Table Beer to each; and the Hour of Dinner shall be half after two o'Clock. But this Regulation shall be subject to such Alteration as the Weekly Board may think proper to make.

Patients.

No Patient shall be admitted without a Letter of Recommendation from a Governor or Subscriber. All such Letters shall be delivered at the Hospital on the Day of the Weekly Board, before Eleven o'Clock, and none shall be received after that Hour. But the Weekly Board may admit without a Letter such Patients as they shall think proper Objects.

The Patients shall receive their Admission and Discharge, agreeably to the Rules before laid down for regulating the Business of the Weekly Board.

No Patient can be admitted unless she be clean in her Person and Apparel, and free from any infectious Disorder; nor without a proper Change of Linen for herself and Child.

If any Patient entered on the List for Admission shall not come into the Hospital within three Months from the End of her Time of Reckoning, she shall be struck off the List, and not admitted without a new Recommendation.

No Allowance shall be made to any Patient who shall not come into the Hospital, other than Attendance and Medicines to such Out-Patients as shall be recommended to be delivered at their own Habitations, or for Advice and Medicines.

No Patient, after her Admission, shall go out of the House, without Leave in Writing from the Physicians, or Matron; and if any one having obtained such Permission do presume to lie out of the Hospital, without the Approbation of the Weekly Board, she shall immediately be discharged for Irregularity.

Those Patients who are well, and able, shall be directed by the Matron to assist the Nurses, or to do any other Business as Occasion shall require; and shall also, at proper Times, be employed to make and mend Linen for the Use of the Hospital, or, on Refusal, shall be discharged.

EVERY Patient shall suckle her Child during her Stay in the Hospital, unless other wise directed by the Physicians, on Account of her Health; and no Patient shall be suffered to go out of the Hospital without her Child, nor before it has been baptized.

THE Patients shall breakfast at eight in the Morning in Summer, and at nine in Winter; and shall dine at one o'Clock, and sup at seven in the Evening; and their Diet shall be according to the Direction of the Weekly Board, or the Medical Gentlemen in respective Cases.

THE Patients shall go to Bed at nine o'Clock in the Summer, and ten in the Winter.

No Liquors or Provisions of any Kind shall be brought to the Patients by their Friends, without Leave from the Physicians.

ANY Patient transgressing the Rules and Orders is liable to be expelled, by the Physicians, Weekly Board, or Inspectors, and never to be admitted again on any Recommendation whatever.

ALL Patients who think themselves aggrieved by any Person in the Hospital, are to apply for Redress to the Weekly Board.

If any of the Patients, or their Children, shall die in the Hospital, the Matron shall give immediate Notice thereof to their Relations or Friends, if known; and if they do not take Care to have them buried, they shall be buried in the cheapest Manner at the Expence of the Hospital.

Lying-in Wards.

Separate Wards shall be appropriated to the Reception of such Patients as are single Women; who shall not be allowed to associate or mix with the other Patients in the Hospital, except during the Time of reading Prayers.

Ladies who are Governors and Subscribers to this Hospital may, at any Time, visit the Lying-in Wards; and such Visitations will be esteemed a Favor done to the Charity.

Out-Patients.

No Out-Patient shall be entered in the Hospital Books, unless she shall present a Letter of Recommendation, signed by a Governor or Subscriber; and all such Letters shall be de-

livered

livered to the Hospital on the Day of the Weekly Board, at eleven o'Clock, and none shall be received after that Hour.

PATIENTS recommended to be delivered at their own Habitations, shall be attended by a skilful Midwife, to be appointed by the Physicians Men Midwives in ordinary, as near as conveniently may be to each Patient's Residence; and shall receive a Ticket from the Board, signed by the Secretary, which will entitle them, when in Labour, to send for such Midwife: and in any Case of Necessity one of the Physicians Men Midwives in ordinary shall attend, on being sent for by the Midwife.

ALL Out-Patients shall bring Bottles or Gallipots, to receive their Medicines.

OUT-PATIENTS shall receive their Discharge agreeably to the Rules before laid down for regulating the Business of the Weekly Board.

ANY Out-Patient neglecting to attend regularly, or who shall not strictly follow the Directions of the Physicians, shall be struck off the Hospital Books, and never again be received as an Out-Patient, on any Recommendation whatever.

Visitors to Patients.

No Visitor to any of the Patients undelivered shall be permitted to be with them in any Part of the House, but the Hall; or to stay longer than half an Hour; and neither the Husband nor any other Person belonging to the Patient, shall be admitted into any of the Wards, on any Account, without Leave in Writing from the Weekly Board, or one of the Physicians.

No Person shall visit any of the Patients who are delivered, till one Week after their Delivery; and no Visitor shall then be admitted, without Permission in Writing from the Weekly Board, Physician or Matron.

Vacancies, Candidates, and Elections.

All Elections of Officers at a Quarterly or Special General Meeting shall be determined by holding up of Hands, or by Ballot, if a Ballot be demanded by three Governors, in which Case the Ballot shall open at twelve o'Clock and close at three; and if there be an equal Number of Votes for any two or more

Candidates, including those given by Proxy or Letter, the Chairman shall have the casting Vote, in addition to his Vote as a Governor, subject to the Regulations before expressed relative to the Qualifications of Governors.

On a Vacancy happening, the same shall be declared at the first Weekly Board after it has taken place; and the Day of Election shall then be appointed, which shall be at least One Month, and not more than two Months, after the Declaration of the Vacancy.

When the Vacancy has been declared, Candidates may offer themselves to the Weekly Board; and such as appear eligible shall have their Names inserted in the Minutes: But no Person shall be admitted a Candidate unless he or she shall offer him or herself to the Weekly Board, and be accepted as a Candidate, on or before the Board Day but one next preceding the Day of Election.

Rules for an Election by Ballot,

Previous to the Day of Election, the Secretary shall provide a compleat Alphabetical List of Governors having a Right to vote.

On

ON the Day of Election, the Chairman shall first order the Names of the Candidates to be read, together with all Minutes made by the several Weekly Boards respecting the Election. The Names of the Candidates admitted, shall then be entered in the Minutes of that Day, and be ballotted for accordingly.

BALLOTING Papers of equal Size shall be provided, with the Names of the several Candidates printed or written upon them.

ONE or more Glasses, with the Tops covered with Leather, shall be provided, with a sufficient Opening to receive the Balloting Papers.

THE Chairman shall appoint two Governors to receive the Ballots, and two more to mark off, on the List of Governors, the Names of those voting.

THE Balloting Glasses shall be placed in some conspicuous Part of the Room; and the Governors appointed to them shall not receive the Ticket of the Balloting Governor, till his Name shall be marked off in the List.

WHEN the Ballot is closed, the Glasses shall be placed before the Chairman.

Two Papers shall be prepared, with Columns, and intrusted to the Care of two Governors, who are to mark down under each Candidate's Name, the Votes declared in their Favor.

FILES shall be provided to receive the Balloting Papers for each Candidate, and one Governor appointed to each File.

THE Chairman shall examine the Letters and Proxies, declare the Name of the Candidate for whom each Vote is intended, and deliver them to be placed on the respective Files; first marking off the Names in the Alphabetical List of Governors entitled to vote.

IF two Proxies of the same Governor be produced, or a double Ballot or Proxy be delivered, every such Ballot or Proxy shall be null and void.

THE Chairman shall then open the Balloting Glasses, and take out the Papers one by one, naming the Candidate expressed therein; and deliver them to be put on the proper Files.

WHEN all the Balloting Papers are filed, the Numbers for each Candidate shall be carefully cast up, and declared; and if there be any Difference in the Numbers, on casting up the

the two Papers, they shall again be checked off, by the Letters and Balloting Papers on the Files, if necessary.

As soon as the Numbers are determined, they shall be entered in the Minutes, opposite to the Names of the respective Candidates; and the Candidate who has the Majority shall be declared by the Chairman, and minuted in the Books, duly elected.

General Laws.

No Nurse, Servant, or any other Person belonging to the Hospital, shall presume to take of any Patient, Servant, Stranger or others, any Fee, Reward, or Gratuity of any Kind, for any Service done, or to be done, on Account of the Hospital, on Pain of being immediately discharged.

An Inscription in large Letters shall be placed up in the Ward, to caution the Patients against offering, and the Nurses and Servants against receiving, any Gratuity whatever, from the Patients or their Friends.

No

No Matron, Nurse or other Person belonging to this Hospital, shall be allowed to maintain her or their Children, or other Dependents, within or at the Charge of the Hospital.

If any of the Nurses, Servants, or other Persons in the House, shall convey out of it any Provisions, or other Things belonging to the Hospital, they shall be immediately discharged; and neither they, nor any other Officer or Servant who shall be discharged, shall be readmitted on any Account whatever.

Every Nurse, and other Servant, shall be acquainted, at the Time of being hired, that they are to do any Business that the Necessity of the Charity requires, though not in the particular Station for which they are hired.

All the Laws, Orders, and Regulations of the Hospital shall be strictly obeyed, and performed; and no new Law, Regulation, or Order, affecting the Government of this Charity, or any Alteration of those existing, shall be valid, unless the same shall be proposed at a Weekly Board, or General Meeting of the Governors; and be by them recommended to a Special or Quarterly General Meeting; and unless

unless the particular Law, Regulation, Order or Alteration so recommended, shall be stated in the Summons sent to the Governors, and shall be adopted at such General Meeting, and confirmed at a subsequent one.

FINIS.

J. Smeeton, Printer, St. Martin's Lane, Westminster.